

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF June 13, 2022

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:34 p.m. by President Dr. Kenneth Jarvis.

Board Members present: Dr. Kenneth Jarvis, President

Dr. Katheryne Glantz, Vice-President

Dr. Christine Clark, Secretary/Treasurer;

Dr. Denise Tropea-Kelly, Board Member;

Dr. Mel Minarik, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel; Jenny Reese, Vice-President Carrara Nevada

Absent: None

Members of the public present: none

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the May 9, 2022 Board of Podiatry meeting minutes.*

Motion to approve the May 9, 2022 meeting minutes as written made by Vice-President Dr. Glantz

Second to motion Board Member Dr. Tropea-Kelly;

Motion passes unanimously

4. *Review and approve the financial status of the Board for May 2022*

The report was given by Secretary/Treasurer Dr. Clark on the financial activities, and questions were taken from the Board Members regarding the review of the financial activity memo and financial statements. Secretary/Treasurer Dr. Clark and Executive Director Cramer reported that the checking account balance was \$ 3,090.26 and the money market was \$167,209.38 as of the date of the meeting. All bills have been paid, with the exception of the \$5,000.00 Certemy invoice that is due July 1. On May 18, 2022, the remaining \$3,000 was transferred from the money market to the checking account pursuant to the March 14, 2022 board vote. Secretary/Treasurer Dr. Clark recommended transferring \$11,000 from the money market account to the checking account to cover the Certemy invoice and other Board expenses

Motion to approve the finances of the Board for May 2022 made by Secretary/Treasurer Dr. Clark;

Second to motion Vice-President Dr. Glantz;

Motion passes unanimously

Motion to transfer \$11,000 from the money market to the checking account made by Vice-President Dr. Glantz;

Second to motion Board Member Dr. Minarik;

Motion passes unanimously

5. Review and discuss activities of the Board office and all matters relating thereto.

Executive Director Cramer indicated the following had occurred since the last meeting:

- There are 168 active podiatric physicians. Six new licenses have issued. Two active applications are pending.
- There are 59 active podiatry hygienists. Two new licenses have issued. Two applications are pending.
- Two complaints have been received.

The Casey Neilon contract has been approved by Budget and returned to the Board.

The renewal season will begin soon.

This was a report only.

6. Review, discussion and potential action regarding the legislative matters and the Interim Session reported by Carrara Group LLC.

Jenny Reese gave an update on the interim session but cautioned that many of the members of the Nevada legislature are actively campaigning for office and so there is not a great deal of activity at this time. Several of the Board Members had questions for Ms. Reese that they would like her to try and keep in mind as she and the other members of the Carrara Group work with the legislature during the interim period. This was a report only.

7. Review, discussion and potential action, regarding the Operating Reserve Policy 2022

Executive Director Cramer gave a brief overview of the policy as proposed as it was based on last years policy without any changes or amendments and answered questions for the Board.

Motion to approve the Operating Reserve Policy as written made by Vice-President Dr. Glantz;

Second to the Motion Secretary-Treasurer Dr. Clark;

Motion passes unanimously

8. Review, discussion and potential action regarding the one-time waiving of application fees.

Executive Director Cramer gave a brief overview of the topic and answered questions of the board members. The suggestion was made that this matter be referred back to Staff to draft questions that may be sent to the licensees to ascertain if there would be a future shortage of licensees to provide podiatric services to the citizens of Nevada and potentially what could be done to address the shortage of podiatric physicians.

Motion to refer this matter back to staff for drafting of questions made by Vice-President Dr. Glantz;

Second to the motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

9. Review, discuss and potential approval of FY22-23 Budget

Executive Director Cramer gave the Board a copy of the FY22-23 budget for consideration. The budget that was proposed was for no additional programs but did reflect actual costs with many costs going up for inflation. Executive Director Cramer answer questions of the board members.

Motion to approve the FY22-23 budget made by Board Member Dr. Minarik;

Second to the motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

10. Future agenda items.

- a. Review and approve June 13, 2022 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss Legislative Update
- e. Review of Dr. Mario Pacada
- f. Review, discuss whether a limited license registration certificate grandfathered in radiation therapy is precluded by using a TENS unit under the podiatry practice act.
- g. Review, discuss the FPMB Annual Meeting 2022 Recap
- h. Waiver of fees
- i. In person meeting

Motion to approve items a through i made by Vice-President Dr. Glantz;

Second to motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

11. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for August 8, 2022 at 5:30 p.m. in Reno, Nevada with the next tentative meeting date approved October 3, 2022 at 5:30 p.m.

Motion to approve the date of the next meeting made by Board Member Dr. Tropea-Kelly;

Second to the motion Board Member Dr. Minarik;

Motion passes unanimously

12. Public Comment. No members of the public present at this time.

Dr. Minarik ended her participation in the meeting at 6:57, there was still a quorum for Board business to be conducted.

13. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel, did not see a need to close the meeting at this time

14. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:59 p.m. made by Vice-President Dr. Glantz;

Second to motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously